

We encourage residents to stay home and participate remotely by calling into the public meeting at (Toll Free): 1 877-309-2073, Access Code: 661-367-517 or participate remotely via video at: <https://global.gotomeeting.com/join/661367517>. The conference line and video access will be **opened at 12:55 p.m.**



# AGENDA

## Port of Walla Walla Commission Meeting

Thursday, January 14, 2021

Port of Walla Walla, 310 A Street, Walla Walla, WA 99362-2269

Phone: (509) 525-3100, Fax: (509) 525-3101

[www.portwallawalla.com](http://www.portwallawalla.com), [www.wallawallaairport.com](http://www.wallawallaairport.com)

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### I. CALL TO ORDER – PORT COMMISSIONERS PARTICIPATING ON CONFERENCE CALL

**1:00 p.m.**

Port of Walla Walla Office  
310 A Street  
Walla Walla, Washington

### II. PLEDGE OF ALLEGIANCE

### III. ELECTION OF OFFICERS ([Action Item](#))

### IV. DECLARATIONS REGARDING CONFLICT OF INTEREST

### V. ADOPTION OF AGENDA ([Action Item](#))

### VI. PUBLIC COMMENTS (time limitations may be imposed)

### VII. APPROVAL OF MINUTES ([Action Item](#))

### VIII. FINANCIAL REPORTING ([Information Item](#))

### IX. APPROVAL PAYMENT OF BILLS

A. Port of Walla Walla/Walla Walla Regional Airport ([Action Item](#))

**X. OLD BUSINESS**

A. Walla Walla Regional Airport

1. SRE Building Design Engineering Amendment (**Action Item**)

**XI. NEW BUSINESS**

A. Port of Walla Walla

1. 2021 Per Diem Policy (**Action Item**)
2. Executive Director Managing Authority – Resolution 2021-01 (**Action Item**)
3. Designation of Port Auditor/Treasurer – Resolution 2021-02 (**Action Item**)
4. Claim Agent – Resolution 2021-03 (**Action Item**)
5. 2021 Port Commission Assignments (**Direction Item**)

**XII. CORRESPONDENCE & REPORTS**

A. Review Calendar of Events

B. Port Information Item PI-1 to PI-1

1. 2021 Tourism Application and Policy

C. Airport Information Item AI-1 to AI-5

1. Air Traffic Control Tower 2020 Year End Report
2. Airport Security Coordinator December Report
3. Commercial Air Year End Report
4. Airport Leases
5. December Maintenance Report

D. Executive Director’s Report

**XIII. COMMISSIONER REPORTS**

**XIV. EXECUTIVE SESSION**

RCW 42.30.110 (1) (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

**XV. NEXT MEETING & LOCATION**

Thursday, January 28, 2020 at 1:00 p.m.  
(Remote) Video or Conference Call

**XVI. ADJOURNMENT (**Action Item**)**

**PLEASE NOTE:** The agenda is tentative only. The Port Commission may add, delete, or postpone items and may take action on an item not on the agenda.

If you wish to address the Port Commission on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Port of Walla Walla Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle.

The Port of Walla Walla Administrative Office is ADA compliant. Please contact the Port Administrative Office at 509-525-3100 at least three (3) days in advance if you need any language, hearing, or physical accommodation.