

Residents may participate remotely by calling into the public meeting at (Toll Free): 1 877-309-2073, Access Code: 661-367-517 or participate remotely via video at: <https://global.gotomeeting.com/join/661367517>. The conference line and video access will be opened at 8:55 a.m.



# AGENDA

## Port of Walla Walla Commission Meeting

Thursday, January 09, 2025

Port of Walla Walla, 310 A Street, Walla Walla, WA 99362-2269

Phone: (509) 525-3100, Fax: (509) 525-3101

[www.portwallawalla.com](http://www.portwallawalla.com), [www.wallawallaairport.com](http://www.wallawallaairport.com)

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- I. **CALL TO ORDER**  
9:00 a.m.  
Port of Walla Walla Office  
310 A Street  
Walla Walla, Washington
  
- II. **PLEDGE OF ALLEGIANCE**
  
- III. **DECLARATIONS REGARDING CONFLICT OF INTEREST**
  
- IV. **ADOPTION OF AGENDA (Action Item)**
  
- V. **ELECTION OF OFFICERS (Action Item)**
  
- VI. **PUBLIC COMMENTS** (time limitations may be imposed)
  
- VII. **APPROVAL OF MINUTES**
  - A. Thursday, December 31, 2024 Commission Meeting Minutes **(Action Item)**
  
- VIII. **FINANCIAL REPORTING (Information Item)**
  
- IX. **APPROVAL PAYMENT OF BILLS**
  - A. Port of Walla Walla/Walla Walla Regional Airport **(Action Item)**
  
- X. **NEW BUSINESS**
  - A. Port of Walla Walla

1. Executive Director Managing Authority-Resolution No. 2025-01 (**Action Item**)
2. Designation of Auditor/Treasurer-Resolution No. 2025-02 (**Action Item**)
3. 2025 Per Diem Policy (**Action Item**)
4. 2025 Commissioner Assignments (**Action Item**)

B. Walla Walla Regional Airport

1. 2025 Wheat Marketing Policy (**Action Item**)
2. Mead & Hunt Engineering Agreement – North Apron Design (**Action Item**)

**XI. CORRESPONDENCE & REPORTS**

A. Review Calendar of Events

B. Airport Information

1. ATCT Monthly Report – December 2024
2. Maintenance Monthly Report – December 2024

C. Executive Director’s Report

**XII. COMMISSIONER REPORTS**

**XIII. NEXT MEETING & LOCATION**

Thursday, January 23, 2025 at 9:00 a.m.  
 Port of Walla Walla, 310 A Street, Walla Walla, WA

**XIV. ADJOURNMENT (**Action Item**)**

**PLEASE NOTE:** The agenda is tentative only. The Port Commission may add, delete, or postpone items and may take action on an item not on the agenda. If you wish to address the Port Commission on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Port of Walla Walla Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Port of Walla Walla Administrative Office is ADA compliant. Please contact the Port Administrative Office at 509-525-3100 at least three (3) days in advance if you need any language, hearing, or physical accommodation.