

**MINUTES OF THE PORT OF WALLA WALLA  
SPECIAL COMMISSION MEETING  
Tuesday, May 2, 2023**

The meeting of the Port of Walla Walla Commission was called to order at 1:01 p.m. by Commission President Mike Fredrickson at the Port of Walla Walla office, 310 A Street, Walla Walla, Washington.

**In attendance via conference call or in person:**

Mike Fredrickson, Commissioner  
Kip Kelly, Commissioner  
Ron Dunning, Commissioner  
Patrick Reay, Executive Director  
Paul Gerola, Economic Development Director  
Jennifer Skoglund, Airport Manager  
Joe Keown, Auditor/Treasurer  
Karla Miller, Administrative Assistant  
Meagan Blair, Governmental Affairs/Community Outreach Specialist  
Jared Hawkins, Hawkins Law, PLLC  
Hannah McIntyre, Walla Walla Union-Bulletin

**PLEDGE OF ALLEGIANCE**

Commissioner Kelly led all in attendance in reciting the Pledge of Allegiance.

**DECLARATIONS REGARDING CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**ADOPTION OF AGENDA**

Commissioner Dunning moved, and Commissioner Kelly seconded, to adopt the agenda as presented. Motion unanimously carried.

**OLD BUSINESS**

**A. Walla Walla Regional Airport**

**1. Alaska Air Service Agreement**

Executive Director Reay provided Commissioners with an agreement with Alaska Airlines to re-introduce a second flight to Walla Walla Regional Airport. Commissioners provided input and asked several questions. Staff and Commissioners addressed the benefits provided by a second flight, including increased incoming travel for business and tourism, increased lodging income, increased rental car income, and benefits to local citizens (e.g., better travel schedules). Commissioner Kelly moved, and Commissioner Dunning seconded, to authorize the Executive Director to enter into an Air Service Agreement with Alaska Airlines to re-implement a second flight from September 2023 to September 2024 dependent upon legal counsel review and approval. Motion passed unanimously.

**NEW BUSINESS**

**A. Walla Walla Regional Airport**

**1. Washington State Department of Transportation Aviation Grant Application-Runway RSA 2/20 Project**

Airport Manager Skoglund reviewed with Commissioners the Runway RSA 2/20 Project and the opportunity to apply for a grant with the Washington State Department of Transportation. Commissioner Dunning moved, and Commissioner Kelly seconded, to authorize the Executive Director to apply for a Washington State Department of Transportation (WSDOT) Airport Grant in the amount of \$279,034 for the Runway 2/20 RSA drainage and electrical construction project, adopt Resolution No. 2023-05 and authorization to accept the grant offer. Motion passed unanimously.

**2. Washington State Department of Transportation Aviation Grant Application Taxiway maintenance Project**

Airport Manager Skoglund reviewed with Commissioner the Taxiway Pavement Maintenance Project and the opportunity to apply for a grant with the Washington State Department of Transportation. Commissioner Dunning moved, and Commissioner Kelly seconded, to authorize the Executive Director to apply for a Washington State Department of Transportation (WSDOT) Airport Grant in the amount of \$42,083 for Taxiway Pavement Maintenance Project, adopt Resolution No. 2023-06 and authorization to accept the grant offer. Motion passed unanimously.

**NEXT MEETING & LOCATION**

Thursday, May 25, 2023, at 1:00 p.m.  
In person and/or (Remote) Video or Conference Call  
310 A Street, Walla Walla, WA 99362

**ADJOURNMENT**

Commissioner Kelly moved, and Commissioner Dunning seconded, to adjourn the Port Commission meeting at 1:28 p.m. Motion passed unanimously.

**APPROVED:**

**PORT OF WALLA WALLA COMMISSIONERS**

  
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MICHAEL FREDRICKSON, PRESIDENT

  
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KIP KELLY, VICE PRESIDENT

  
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RONALD W. DUNNING, SECRETARY

**PORT OF WALLA WALLA  
RESOLUTION NO. 2023-05**

**A RESOLUTION OF THE PORT OF WALLA WALLA COMMISSION TO THE  
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AVIATION  
GUARANTEEING GRANT MATCH FUNDS AVAILABILITY**

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**WHEREAS**, the Port of Walla Walla has received grant funding from the Federal Aviation Administration (FAA) for the Runway 2/20 RSA Drainage & Electrical Construction Project;

**WHEREAS**, the expected total project cost is \$6,872,767

**WHEREAS**, the FAA has agreed to pay \$6,314,699 (91.88% share) of the project cost;

**WHEREAS**, the Port of Walla Walla is prepared to pay a local match amount of \$279,034 (4.06% share) of the project costs from Port of Walla Walla funds, and already has allocated funds in the amount of \$279,034 in its 2023 budget to begin the project and fulfill the local match contribution requirement;

**WHEREAS**, the Port of Walla Walla has insufficient funds within its 2023 budget to pay all of the costs of the project not paid by the FAA; and

**WHEREAS**, the Port of Walla Walla desires that the Washington State Department of Transportation ("WSDOT"), through the airport grant program, contribute \$279,034 (4.06% share) towards the total project cost.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, that the Port Commission of the Port of Walla Walla:

1. Authorizes Port of Walla Walla staff to submit the appropriate application for WSDOT aviation grant funds in the amount of \$279,034; and
2. Declares that the Port of Walla Walla has the required local matching funds available, and budgeted during fiscal year 2023, to fulfill the local match contribution requirement; and
3. Declares that the Port Commission supports the application of WSDOT aviation grant funds for the purposes stated above.

**Adopted** this 2<sup>nd</sup> day of May, 2023.

PORT OF WALLA WALLA COMMISSIONERS



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MICHAEL FREDRICKSON, PRESIDENT



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KIP KELLY, VICE PRESIDENT



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RONALD W. DUNNING, SECRETARY

**PORT OF WALLA WALLA  
RESOLUTION NO. 2023-06**

**A RESOLUTION OF THE PORT OF WALLA WALLA COMMISSION TO THE  
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AVIATION  
GUARANTEEING GRANT MATCH FUNDS AVAILABILITY**

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**WHEREAS**, the Port of Walla Walla has received grant funding from the Federal Aviation Administration (FAA) for the Taxiway Pavement Maintenance Project;

**WHEREAS**, the expected total project cost is \$1,036,524

**WHEREAS**, the FAA has agreed to pay \$952,357 (91.88% share) of the project cost;

**WHEREAS**, the Port of Walla Walla is prepared to pay a local match amount of \$42,083 (4.06% share) of the project costs from Port of Walla Walla funds, and already has allocated funds in the amount of \$42,083 in its 2023 budget to begin the project and fulfill the local match contribution requirement;

**WHEREAS**, the Port of Walla Walla has insufficient funds within its 2023 budget to pay all of the costs of the project not paid by the FAA; and

**WHEREAS**, the Port of Walla Walla desires that the Washington State Department of Transportation ("WSDOT"), through the airport grant program, contribute \$42,083 (4.06% share) towards the total project cost.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, that the Port Commission of the Port of Walla Walla:

1. Authorizes Port of Walla Walla staff to submit the appropriate application for WSDOT aviation grant funds in the amount of \$42,083; and
2. Declares that the Port of Walla Walla has the required local matching funds available, and budgeted during fiscal year 2023, to fulfill the local match contribution requirement; and
3. Declares that the Port Commission supports the application of WSDOT aviation grant funds for the purposes stated above.

**Adopted** this 2<sup>nd</sup> day of May, 2023.

PORT OF WALLA WALLA COMMISSIONERS



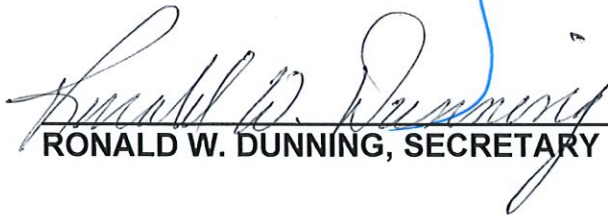
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MICHAEL FREDRICKSON, PRESIDENT



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KIP KELLY, VICE PRESIDENT



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RONALD W. DUNNING, SECRETARY