

**MINUTES OF THE PORT OF WALLA WALLA
COMMISSION MEETING
Thursday, May 23, 2024**

The meeting of the Port of Walla Walla Commission was called to order at 1:30 p.m. by Commission President Kip Kelly at the Port of Walla Walla office, 310 A Street, Walla Walla, Washington.

In attendance via conference call or in person:

Kip Kelly, Commissioner
Amy Schwab, Commissioner
Patrick Reay, Executive Director
Paul Gerola, Economic Development Director
Jennifer Skoglund, Airport Manager
Joe Keown, Auditor/Treasurer
Karla Miller, Administrative Assistant
Jared Hawkins, Legal Counsel

PLEDGE OF ALLEGIANCE

Commissioner Schwab led all in attendance in reciting the Pledge of Allegiance.

DECLARATIONS REGARDING CONFLICTS OF INTEREST

No conflicts of interest were declared.

ADOPTION OF AGENDA

Commissioner Schwab moved, and Commissioner Kelly seconded, to adopt the agenda as presented. Motion unanimously carried.

PUBLIC COMMENTS

There were no public comments made.

APPROVAL OF MINUTES

Commissioner Schwab moved, and Commissioner Kelly seconded, to approve the minutes of the Port Commission meeting held on Thursday, May 09, 2024 as presented. Motion passed unanimously.

FINANCIAL REPORTING

Port Auditor/Treasurer Keown provided Commissioners with the Cash Balance Report and Financial Reports for both the Port and the Airport.

PAYMENT OF BILLS

The Port Commission reviewed Port and Airport Check History Report lists as provided by Port Auditor/Treasurer Keown. Said lists were audited, authenticated, and certified as required per RCW 42.24.080 and reimbursement claims were certified as required by RCW 42.24.090. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve for payment the Check

History Report lists summarized in the May 23, 2024, Warrant Approval Document, which is incorporated and attached to these minutes. Motion unanimously carried.

NEW BUSINESS

A. Port of Walla Walla

1. Rail Easement – Great Basin Land/Columbia Rail

Executive Director Reay and Economic Development Director Gerola provided Commissioners with a proposed layout for a new rail line extension near Attalia East Road, Peterson Road, and Nunn Road. Commissioner Schwab moved, and Commissioner Kelly seconded, to authorize the Executive Director to execute easement documents subject to legal counsel review and approval. Motion passed unanimously.

CORRESPONDENCE & REPORTS

A. Review Calendar of Events

Executive Director Reay reviewed the calendar of events.

B. Airport Information AI-1 to AI-1

1. Commercial Air Report – April 2024

C. Review Calendar of Events

Executive Director Reay reviewed the calendar of events.

COMMISSIONER REPORTS

Commissioners reported on meetings they recently attended and other Port related matters.

EXECUTIVE SESSION

At 2:30 p.m., Commissioner Kelly announced the convening of an executive session that would last until approximately 2:50 p.m. He announced that the executive session would cover the following topics: RCW 42.30.110 (1) (c), to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

At 2:56 p.m. Commissioner Kelly reconvened the regular Commission meeting. No action was taken following the executive session.

NEXT MEETING & LOCATION

Thursday, June 13, 2024, at 9:00 a.m.
In person and/or (Remote) Video or Conference Call
310 A Street, Walla Walla, WA 99362

ADJOURNMENT


Commissioner Schwab moved, and Commissioner Kelly seconded, to adjourn the Port Commission meeting at 2:57 p.m. Motion carried unanimously.

APPROVED:

PORT OF WALLA WALLA COMMISSIONERS



KIP KELLY, PRESIDENT



RONALD W. DUNNING, VICE PRESIDENT



AMY SCHWAB, SECRETARY

Warrant Approval Document

May 23, 2024

We the undersigned Commissioners of the Port of Walla Walla, of Walla Walla County Washington, do hereby certify that the merchandise or services hereinafter specified have been received.

Port of Walla Walla - General Fund

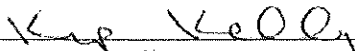
Approved for payment are check numbers 20306 through 20334, and direct deposit numbers D0001019 through D01021 and ACH/EFT numbers W000000082 through W000000087 in the amount of \$1,425,144.49 to be paid from the Port of Walla Walla General Fund on the above stated date.

Walla Walla Regional Airport - General Fund

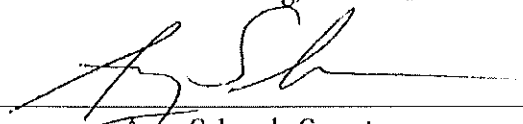
Approved for payment are check numbers 24354 through 24391, direct deposit numbers D10001914 through D10001927 and ACH/EFT numbers W000000071 and W000000073 in the amount of \$490,714.04 to be paid from the Walla Walla Regional Airport General Fund on the above stated date.

Approved By:

Port of Walla Walla Commissioners


Kip Kelly, President

Ronald W. Dunning, Vice President


Amy Schwab, Secretary