

Port of Walla Walla

2021 Tourism Funding Request Application

Due to the COVID-19 restrictions in 2020 many tourism events were canceled. In 2021, the Port will be accepting tourism applications for the calendar year 2021 with the understanding that some events could be canceled or scheduled due to COVID-19 restrictions. We still encourage tourism applicants to apply regardless of not knowing if their tourism event will be canceled or rescheduled. Port tourism funds can only be used for advertising, publicizing, or otherwise distributing information for the purpose of attracting visitors to Walla Walla County. Port funds cannot be used to underwrite general expenses associated with a tourism event.

The Port will accept tourism funding applications throughout the year; however, it is always best to apply early before the Port tourism funds are fully allocated. An online 2021 Tourism Funding Grant Application Form is available on the Port’s website at <https://www.portwallawalla.com/economic-development/port-tourism-fund>.

1. Online PDF Application Form: Download and save the “2021 Port Tourism Grant Application Form”. Open the “2021 Port Tourism Grant Application Form” file in your PDF reader software application. Complete the application. At the end of the application is a "Submit By Email" button. Please review your completed application before clicking on the "Submit By Email" button.
2. Print PDF Application Form: Print the “2021 Port Tourism Grant Application Form” and complete the application. Scan the completed application form into one (1) PDF file and email the PDF file as a file attachment to pr@portwallawalla.com.

Applications will be reviewed by Port staff and will be considered for formal consideration and approval by the Port Commission at one of their upcoming Port Commission meetings. Port staff will notify the applicant of the said Port Commission meeting.

❖ **The Port’s 2021 Annual Tourism Budget is approximately \$30,000. The maximum tourism funding request is \$2,000.**

Tourism Event:			
Event Date(s):			
Event Time(s):			
Event Location(s):			
Organization:			
Applicant Name:			
Title:			
Mailing Address:			
City:	Zip:		
Telephone	Email:		
Tourism Event Financing			
Total Port Tourism Funding Request			\$
Amount secured to date:			\$
Total Tourism Project Cost:			\$

Background Information <i>(This information will not be used to evaluate your grant application.)</i>				
Did the Port award your Organization a tourism grant in 2020?	Yes		No	
Did your Organization's tourism event get canceled or rescheduled in 2020?	Yes		No	

1. QUALIFIED ORGANIZATION

Organization/entity/person must be based in Walla Walla County.	Yes		No	
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2. TOURISM PROJECT DETAIL

3. USE OF TOURISM FUNDS

Other Funding Sources	Use of Funds	Amount
Port – Tourism Funds		\$
		\$
		\$
		\$
TOTAL		\$

Note: Port tourism funds can only be used for advertising, publicizing, or otherwise distributing information for the purpose of attracting visitors to Walla Walla County. Port funds cannot be used to underwrite general expenses associated with a tourism event. Marketing material must identify the Port of Walla Walla as a financial contributor, either by Port logo or mention in audio ads.

IMPORTANT INFORMATION

The Port will accept tourism funding applications throughout the year; however, it is always best to apply early before the Port tourism funds are fully allocated.

Applications will be reviewed by Port staff and will be considered for formal consideration and approval by the Port Commission at one of their upcoming Port Commission meetings. Port staff will notify the applicant of the said Port Commission meeting.

Declaration

I hereby certify that the information given in this application is true and correct to the best of my knowledge and belief and that I have reviewed Port Resolution No. 01-26-17 “Port of Walla Walla Tourism Policy” on the Port’s website.

Signature of Responsible Official: _____

Print or Type Name and Title: _____ Date: _____

Internal Office Use				
The application is complete, submitted by the deadline, and signed.	Yes		No	
Organization received funds in 2020	\$	Yes	No	
Organization complied with 2020 Port Tourism Guidelines	Yes		No	
Organization is based in Walla Walla County	Yes		No	
Organization has described how the Port tourism funds will be used	Yes		No	